

## Curriculum Vitae: Alan Davies

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### Employment

#### Current employment.

#### **Kadir Has University Istanbul since September 2014**

##### **English Support Unit.**

Providing undergraduate students with the necessary English language skills to enable them to successfully complete their studies, and to prepare them for professional life after university.

- Teaching academic writing and reading skills, including summarizing and paraphrasing, and critical reading skills.
- Teaching presentation and debating skills.

#### **Bilgi University 2014 Istanbul September 2013 to May 2014**

- Taught a course entitled: Great Ideas in Literature and Film: key ideas that have changed the world (English for academic Purposes).
- The course was designed to foster critical thinking skills by discussing key concepts in film and literature, followed by written assignments.

#### **British Side Language School. Istanbul August 2011 to August 2013**

- Taught Business English to corporate clients.
- Taught General English classes, elementary to advanced levels.
- Tutored individuals preparing for IELTS test.
- Conducted placement tests to assess student's English level.
- Writing individual course plans to tailor lessons to individuals.

#### **Bahçeşehir University English Language Preparatory-school Şişli campus Istanbul September 2008 to July 2011**

##### **English Instructor**

- Taught academic English to students preparing for university-level study.
- Worked with 18-40 year olds in class sizes of up to 25.
- Designed teaching materials in preparation for the university Proficiency Exam.
- Taught English for Specific Purposes (ESP) Law and Political Science to Pre-faculty students.
- Tutored individuals preparing for IELTS test

#### **English Time: Private language school. Kadıköy Istanbul October 2007 to July 2008**

- Taught General English elementary to advanced level classes.
- Tutored individuals preparing for IELTS test
- Taught conversational English to adults
- Conducted placement tests to ascertain students level of English

## **Swindon College of Further Education UK September 2000 to August 2004**

- Taught computer skills to students aged 16 – 19. Including Microsoft office packages, Adobe Photoshop and web design using Microsoft Front-page.
- Trained lecturing staff in the use of Information Learning Technology (ILT) to enhance teaching and learning in the classroom. In other words, to make learning more exciting using the latest software available.
- Provided assistance from a help desk to help students with study skills.

## **Bradford University. UK September to December 2005**

- Based in the J B Priestly Academic Library delivering computer-training sessions for students on Microsoft PowerPoint, Word, Excel, Outlook, Publisher and also Providing IT support from a help-desk in the library.

### **Additional Information**

2001 – 2004 I worked part-time as a mediator for Community Mediation Swindon UK. My role was to mediate between neighbours in dispute; this was often over problems of noise, boundary disputes and antisocial behaviour. I gained a great deal of experience in mediation over a four-year period. I have learnt that the greatest tool in reconciliation is dialogue, in many cases this can be extremely hard to achieve, but in my experience once dialogue can be initiated, great results can be achieved. My work as a mediator led me to do a Masters Degree in Conflict Resolution at Bradford University of Peace Studies.

### **Education and Qualifications**

#### **MA TESOL Part-time Distance Learning Course. Completion 2019. Sheffield Hallam University UK**

This course aims to extend knowledge and understanding of theories and practice underpinning English language teaching; and to develop a reflective and critical approach to teaching

#### **M.A in Conflict Resolution 2004 - 2005 Bradford University, Department of Peace Studies.**

This course included the study of conflict and theories of conflict resolution in the realm of international politics and between communities. My 25000 word dissertation focused on the role of civil society, particularly community groups and organisations in building peace in Northern Ireland. And also examining the contribution dialogue has had in the process of reconciliation.

#### **Politics B.A. Hons 2 (1) 1997 - 2000 Swansea University UK**

The study of political theory and government, including modules on International Relations, Middle Eastern Politics, Propaganda, Human Rights, Politics of the Environment and Nationalism.

#### **Access Course to Higher Education in Humanities 1996 to 1997 Swindon College Wiltshire UK.**

- Modules on Modern History, Politics, Sociology, English Literature - pass 70%
- Maths GCSE - Grade C. English Language GCSE - Grade B

### **Relevant Qualifications and short courses**

- **Miracles of Human Language: An Introduction to Linguistics** A 4-week online course with [www.coursea.com](http://www.coursea.com) –Prof Dr Marc van Oostendorp. April 2016.

- **Dyslexia and Foreign language Teaching** A 4-week online course with [www.futurelearn.com](http://www.futurelearn.com) - (Lancaster University) June 2016.
- **CLIL** (Content and Language Integrated Learning) A short course with ITI Istanbul September 2016
- **Planning for Differentiation.**
- Teaching for Success online Conference. British Council 5-9 October 2016
- **Effective Strategies for Written Feedback Clare Fielder and Teaching for Success.**
- Teaching for Success online Conference. British Council. 5-9 October 2016.
- **Learning How to Learn: Powerful** mental tools to help you master tough subjects. [www.courera.org](http://www.courera.org). July 2015
- **Shaping the way we teach English.** [www.courera.org](http://www.courera.org). April 2016
- **Speaking examiner** training KET, PET and Young learners 2011. University of Cambridge.
- **CELTA** Course (Certificate in English Language Teaching to Adults) International Training Institute Istanbul 2008.
- **European Computer Driving License:** Microsoft Word, Excel, PowerPoint, Access, Outlook and Publisher 2003.
- **Microteaching:** City & Guilds for teaching in Further Education 2002.
- **Information & Communication Technology for Teachers and Trainers:** for improving the delivery of classroom lessons using IT. Oxford & Cambridge Certificate 2002.
- **Neighbour and Community Mediation Practice:** Certificate Open College Network 2001.